

Publication for Technical Services

The City of Duncombe is requesting proposals for technical services to assist with a housing rehabilitation roofing project seeking funding under the Community Development Block Grant (CDBG) Program through the Iowa Economic Development Authority (IEDA).

The City of Duncombe is applying for funds to develop and implement an owner-occupied housing rehabilitation roofing program for low to moderate income homeowners.

The selected vendor will work with the city to ensure compliance with CDBG program requirements. Activities will include, but are not limited to, application intake and processing property inspections and write ups, lead hazard reduction work, and compliance with the National Green Build Standards.

Proposals to the City of Duncombe should include the minimum information:

- Experience with IEDA's CDBG Program
- Description of past technical services provided
- Description of organizational capacity to complete all necessary technical service activities, including an estimated project timeframe
- Names and professional experience of key personnel who will be assigned to this project
- References from previous clients of related work within the past five years
- Copy of Lead Inspector/Risk Assessor certification form for each inspector to work on a project.
- Description of firm's professional errors and omissions coverage
- Cost of services

A full description of the work specifications is available at Duncombe City Hall at 421 Main St. Duncombe, IA 50532

Proposals must be submitted no later than 05/06/26 12:00 pm. Proposals should be submitted to Lynda Law, City Clerk, 421 Main St. Duncombe, IA 50532.

Questions regarding this request for proposals should be directed to Lynda Law, 515-543-5716, duncombacity@wccta.net